

LSA Board of Directors

## March Meeting Minutes

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Tuesday / 25 MARCH 2025 / via ZOOM

**CALL TO ORDER** by LSA President Joe Hohman at 7:45pm. The meeting was held virtually via Zoom, minutes compiled by LSA Secretary Mary Vaughn.

**MEMBERS + ADVISOR PRESENT:** Jennifer Battat, Jessie Button, Matt Byrdwell, Kim Desmond, Joe Hohman, Jessica “Jesse” Mills-Kincade (Advisor), Kathryn Mills, Gail Nall, Michelle Smith, Mary Vaughn, Elizabeth Winkler

**MEMBERS ABSENT:** Kim Baker, Terri Haynes, Austin Masterson

**CONSENT AGENDA:** Reports (President’s Report, Secretary’s Report, Governance Report, and Skating Director’s Report) were emailed to BOD by Secretary Mary Vaughn for review prior to the meeting. Governance Chair Jennifer Battat moved to approve the Consent Agenda; member Michelle Smith seconded. The BOD unanimously approved.

**TREASURER’S BUDGET PROPOSAL:** Treasurer Gail Nall summarized the 2024-2025 fiscal year budget in explaining the newly proposed 2025-2026 fiscal year budget.

- 1. 2025-2026 Calendar**—Skating Director Jessica Mills Kincade reviewed the proposed 2025-2026 calendar that she and LTS/Aspire Director planned for the year. President Joe Hohman motioned to approve the calendar; Governance Chair Jennifer Battat seconded. The BOD unanimously approved.
- 2. LSA Employee Reviews, Contracts**—Skating Director Jessica Mills Kincade and Secretary Mary Vaughn went to breakout room/out of meeting during employee review discussion.
- 3. Current Financials and Proposed Budget:** Governance Chair Jennifer Battat proposed to accept the new budget, President Joe Hohman seconded. The BOD unanimously approved.

**OLD BUSINESS:**

1. **BOD Elections Results, Induction:** President Joe Hohman introduced the newly elected LSA BOD members–Jaimelyn Carey, Brian Herbert, and Jessica Michal. Governance Chair Jennifer Battat and Secretary Mary Vaughn were re-elected.
2. **New Executive Committee Slate, Appointment of Officers (Effective April 1, 2025):** Executive Committee slate proposed included President Joe Hohman, Treasurer Gail Nall, Secretary Mary Vaughn, and Governance Chair Jennifer Battat; board member Elizabeth Winkler was nominated for Vice President. Outgoing Vice President Matt Byrdwell moved to accept the proposed slate of Executive Committee officers; Governance Chair Jennifer Battat moved to second. The BOD unanimously approved.
3. **Governing Council (4 Delegates/Approvals):** Governance Chair Jennifer Battat motioned to approve the following LSA delegates to Governing Council–Jessica Mills Kincade (proxy), Sarah Neal (proxy), Jennifer Van Meeter (in-person), and Mary Vaughn (in-person); President Joe Hohman seconded. The motion was carried with unanimous approval.
4. **2025 Annual Awards Banquet:** Skating Director Jessica Mills Kincade updated on the task force leaders, dates, and details.
5. **RHP Award (Chair/Task Force Leader):** Governance Chair Jennifer Battat and Vice President Matt Byrdwell explained the duties/operations of the task force leader. Kim Desmond volunteered to be RHP Award task force leader for the upcoming banquet.

## **NEW BUSINESS:**

1. **LTS Instructor:** Skating Director Jessica Mills Kincade presented the prospective instructor, explaining the interactions/training

the directors conducted through her volunteering with the LSA Learn to Skate program. Governing Chair Jennifer Battat motioned to approve the new instructor, President Joe Hohman seconded. The BOD approved.

**2. Iceland Sound System Update:** President Joe Hohman and Skating Director Jessica Mills Kincade gave updates were given on the installation of the previously approved new sound system.

**3. Web Development Proposal:** Skating Director Jessica Mills Kincade communicated that the web development proposal is planned for the upcoming Strategic Planning Task Force. BOD member-elect Brian Herbert volunteered to participate in the proposal discussion.

**4. Outgoing BOD Member Recognition:** BOD members Kathryn Mills, Kim Baker, and Austin Masterson are ending their BOD terms. Current members and advisor thanked present member Kathryn Mills for her service to the BOD and club.

**ACTION ITEMS:** Vice President-Elect Elizabeth Winkler inquired about dates for the Strategic Planning Task Force. Skating Director Jessica Mills Kincade advised that more definite planning/timetable will take place at the 1st BOD meeting of the new fiscal year next month in April.

**ADJOURN:** President Joe Hohman motioned to adjourn; Governance Chair Jennifer Battat seconded. President Joe Hohman adjourned the meeting at 9:05pm.

## **NEXT MONTH'S MEETINGS**

April ?, 2025 EC=?pm

April ?, 2025 BOD=?pm