

LSA Board of Directors  
**March Meeting Minutes**

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Tuesday / 28 March 2023 / via ZOOM

**CALL TO ORDER** by LSA President Hilary Pohn at 7:45pm. The meeting was held virtually via Zoom, minutes recorded by LSA Secretary Mary Vaughn.

**MEMBERS + ADVISOR PRESENT:** Jennifer Battat, Jonathan “Jon” Becker, Matt Byrdwell, Jeramie Cabanban, Terri Haynes, John Hofmann, Lauren Irving, Jessica “Jesse” Mills-Kincade (Advisor), Kathryn Mills, Gail Nall, Stephanie “Steph” Peters, Hilary Pohn, Mary Vaughn

**MEMBERS-ELECT PRESENT:** Austin Masterson, Michelle Smith

**MEMBERS ABSENT:** Steve Sizemore

**CONSENT AGENDA:** Reports (President's Report, Vice President's Report, Secretary's Report, Governance Report) were emailed to BOD by Secretary Mary Vaughn for review prior to meeting. Stephanie Peters moved to approve the Consent Agenda; John Hofmann seconded it. It was unanimously approved.

**BOD INDUCTION CEREMONY & APPOINTMENT OF OFFICERS, 2023-2024 TERM:** President Hilary Pohn welcomed the members-elect present to begin the induction ceremony. Secretary Mary Vaughn reviewed the Board Member Agreement for signing and submission in preparation for all members to begin the next term in April. Jennifer Battat, Governance Chair, presented the members for executive committee offices. The board voted to approve each officer for the next term. Jennifer informed of plans for the new member meeting to be scheduled before the next BOD meeting.

**TREASURER'S REPORT:** Advisor Jessica Mills Kincade and Secretary Mary Vaughn exited the meeting while Treasurer Jon Becker presented the proposed directors contracts to the board for discussion in order to vote and approve for the new budget.

**OLD BUSINESS:**

1. **2023-24 LSA Budget Presentation/BOD Vote:** Jessica and Mary re-entered the meeting once the contract discussion concluded. Jon covered the proposed new budget per line. Discussion of items, constants, and changes commenced including membership fees increase due to U.S. Figure Skating membership fees increase. Matt motioned to vote in favor of LSA membership due increase to cover the rise in USFS membership fees; Jennifer seconded. The BOD voted in favor of the increases. Returning to the remainder of the overall proposed budget, John motioned to approve the budget, Steph Peters seconded; the BOD voted unanimously to approve the budget for 2023-2024 term.
2. **Governing Council Delegates:** Jessica reported that the GC Council delegates have been chosen after verifying that the club has 4 delegates: Jessica Mills Kincade, Gail Nall, Valory Thompson, and Mary Vaughn.
3. **RHP Award:** The nomination form has been created, and task force leader Jeanette Thompson is preparing the team to present the nominees and winner at the LSA Annual Banquet in May.

#### **NEW BUSINESS:**

1. **New Instructor:** Mary and Jesse gave an overview of the new prospective coach, newly relocated originally from Virginia. The board was asked to approve in order to facilitate LTS sessions and programming. Jennifer made the motion to approve; Steph seconded. The board approved.
2. **Outgoing BOD Member Recognition:** Hilary recognized outgoing members John Hofmann, Lauren Irving, Steph Peters, and Steve Sizemore for their outstanding service on the LSA BOD. Present outgoing members gave (farewell) well-wishes to the upcoming board.

**ACTION ITEMS:** n/a

**ADJOURN:** Hilary Pohn made the motion to adjourn; Steph Peters seconded. Hilary Pohn adjourned the meeting at 8:45pm.

**NEXT MONTH'S MEETINGS**

April 2023 BOD=04/25/23 @7:45pm

April 2023 EC=04/18/23 @7:30pm