

LSA Board of Directors
April Meeting Minutes

Tuesday / 26 APRIL 2022 / via ZOOM

CALL TO ORDER by LSA President Hilary Pohn at 8:03pm. The meeting was held virtually via Zoom, minutes recorded by LSA Secretary Mary Vaughn.

MEMBERS + ADVISOR PRESENT: Jennifer Battat, Jonathan “Jon” Becker, Matt Byrdwell, Jeramie Cabanban, Terri Haynes, John Hofmann, Lauren Irving, Jessica “Jesse” Mills-Kincade (Advisor), Kathryn Mills, Gail Nail ,Stephanie Peters, Hilary Pohn, Mary Vaughn

MEMBERS ABSENT: Steve Sizemore

CONSENT AGENDA: Reports (March BOD Meeting Minutes, March BOD Special Meeting Minutes, President’s Report, Vice President’s Report, Secretary’s Report, Skating Director’s Report, Governance Report) were emailed to BOD by Secretary Mary Vaughn for review prior to meeting. Jennifer Battat moved to approve the Consent Agenda; President Hilary Pohn seconded it. It was unanimously approved.

TREASURER’S REPORT: Treasurer Jon Becker reported that we had a good fiscal year, with Learn to Skate and Nutcracker supporting our contract skating. Ice prices plus storage have increased; therefore, we’ll continue to budget conservatively.

OLD BUSINESS:

1. New 2022–2023 BOD Roster + LSA Organizational Flow Chart: Mary Vaughn sent out new documents with board member information updates, reminding members that the documents should remain confidential.
2. Governing Council Delegates Update: Jesse Mills Kincade previewed the delegate schedule; she and fellow delegates, Kathryn Mills and Mary Vaughn, depart for the conference held in Colorado Springs Wednesday, April 27th. The delegates created a LSA commercial for the club education seminar taking place Wednesday

and debuted it with the board members. Board members requested for the commercial to be added to the LSA website and social media.

3. BOD Assessment Tool/Checklist (TBD): Jennifer explained the different components of the BOD Assessment Tool/Checklist that she will send out to the entire board.
4. LSA Banquet + RHP Award Updates: May 19th is the date of the LSA Banquet; Jeramie Cabanban is the chair. Coach Ravnn is working on the technical/video presentations, and most plans have been finalized while waiting on registration to end. Mary reported that the changes to the nominating process were positive, generating nominees and more help information regarding them for the RHP Task Force selection process.
5. Summer Contract: Jesse is still waiting for ProRehab to confirm a new instructor before sending out the Summer Contract schedule. She will send a tentative schedule and contract worksheet to members.

NEW BUSINESS:

1. Vote on LSA Instructor's Manual Update: Mission Statement, wording (i.e., "SkateSafe" instead of SafeSport), and credentials have been updated. Vice President Matt Byrdwell made the motion to approve the skating director updates made to the LSA Instructor's Manual; Jon Becker seconded it. The vote was unanimously approved.
2. New Summer Camps-Aspire Camp + Frozen FEAT Summer Camp: Aspire Director Valory Thompson will be conducting the new Aspire Camp this summer during the first week of Summer Contract. Learn to Skate Director Mary Vaughn will be directing the first Frozen FEAT summer camp for families with autism spectrum disorder. With

questions regarding visiting coaches, including this week's guest coach Audrey Weisiger, from Kathryn Mills, Jesse promised to work on planning for visiting coaches in the future.

3. **Booster Task Force Recruitment:** With increasing ice pricing and to help the new budget, Jesse explained the EC's ideas to create a Booster Task Force to create a big fundraiser in Spring 2023 to keep from passing on the monetary increases to skaters and members. Recruitment announcement will be made in May at the Annual Membership Meeting.
4. **Rink Safety Update:** A car break-in incident was reported prompting the EC to put out a statement/email, written by Jon, plus an update in the Learn to Skate welcome information and policies.
5. **2022 Annual Meeting (May 10, 2022):** Open to all membership, the meeting will also serve as the May BOD meeting.
6. **Retirement Celebration for Coach Rebecca Hatch-Purnell:** Planning is in process to coordinate dates for the event tentatively in June.

ACTION ITEMS

ADJOURN: John Hofmann made the motion to adjourn; Stephanie seconded at 8:59pm.

NEXT MONTH'S MEETINGS

April 2022 BOD=04/26/22 @8:00pm

April 2022 EC=04/19/22 @7:30pm