

LSA Board of Directors  
**April Meeting Minutes**

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WEDNESDAY / 21 APRIL 2021 / via ZOOM

**CALL TO ORDER** by LSA President Hilary Pohn at 7:50pm. The meeting was held virtually via Zoom, minutes recorded by LSA Secretary Mary Vaughn.

**MEMBERS PRESENT:**Jessica “Jesse” Mills-Kincade, Stephanie Peters, Kathryn Mills, Terry Giltner, John Hofmann, Lauren Irving, Sharon “Sheri” Carey, Jonathan “Jon” Becker, Steve Sizemore, Jeanette Thomson, Jeremie Cabanban

**MEMBERS ABSENT:**Jennifer Battat (John Hofmann, proxy)

**CONSENT AGENDA:** Reports (Meeting to Appoint Officers Minutes, March BOD Meeting Minutes, President's Report, Vice President's Report, Secretary's Report, Skating Director's Report, Governance Report) were emailed to BOD by Mary Vaughn for review prior to meeting. Motion to accept consent agenda was made, seconded, and unanimously approved. Sheri moved that the March Special Meeting minutes be placed on next month's consent agenda due to draft revisions

**TREASURER'S REPORT:** Jon Becker presented March budget with end of fiscal year and account data. He asked that the board vote to “right-size budget” by updating director salary changes 37K to 41K; Sheri moved to approve that change to budget; board voted unanimously to approve. Jon and Jesse Mills-Kincade are working with Lisa to get a more accurate reflection of the fiscal year.

**NEW BUSINESS:**

1. **Rink Safety:** Rink Safety--John Hofmann alerted the board on new safety concerns at the rink and the EC's recommendation to draft an email to membership to remind members of safety codes of conduct. He agreed to send the email draft to the board to review before sending to membership in the morning.
2. **New Coach:** LSA welcomed a new coach, Jennifer Bascilio.
3. **U.S. Figure Skating Community Development Grant Application:** Mary Vaughn shared news with the Board Regarding draft work and intent to submit a grant proposal application by the May 31st deadline. Steve pointed out

that it's a good opportunity to prove that we have results driven programming for future opportunities. Mary noted an update on submission and results will follow.

4. **Synchro 2021-2022 Season Developments:** With Becca retiring from coaching the synchro program, Jesse presents a new vision to build a developmental pipeline for synchro skaters in the club. Meghan Halaburda and Keri Brown (PSA choreographer) are to assist. Tryouts Thursday, May 6th.
5. **Synchro Budget:** Synchro Budget includes ice time for year, coach fees/travel, costume (\$150/dress), choreography, competition, practice fees, approx \$20K \$1400-\$1600/skater, 5 installments. Skaters below preliminary will be fielded into the Aspire team, offer synchro events to lower level (for 2022). John and Steve echoed support to increase opportunities for the club's skaters. Jeanette Thonpson asked about Meghan's status; Terry Giltner mentioned new coach, and Kathryn Mills asked for clarification on team recruitment.
6. **Summer Schedule:** Jesse reported that more off-ice classes planned, new classes include Yoga & Stretch, bringing back Power Class, and place holders for potential new Ensemble classes depending on spring developmental workshops. LTS free skate session will be back. Chat questions included: Q1. dance session? A1. Class block can be converted to dance only session. Q2. Synchro v. ensemble synchro? A2. Team skating based on speed, unison, musicality, etc. Ensemble is under showcase umbrella; includes duet, mini ensemble or production events--judged on entertainment quality. Ensemble clinic to work on performance skills, bringing the community together.
7. **Upcoming Membership Season Planning:** Sheri reported planning for new strategies focus on presentation to new members, associate membership, discussion of fees, member levels. Jesse is to convene with Kristin Kephart to evaluate (compare/contrast) LSA with other club strategies in the region in mini-task force group before membership renewal opens up June 1st, possibly a brief, separate board meeting after the May Annual Meeting. Discussion turned to revising website to promote benefits of membership more easily accessible to members/potential members.

## **OLD BUSINESS**

1. **LSA Organization Flow Chart 2021-2022:** Stephanie Peters presented a question regarding placement of sponsorship under president instead of treasurer; originally, it was based on volunteerism. Sheri reviewed the flow chart.

2. **LSA Task Force Information Sheet:** Changes include restructuring deadlines to suit the task/event versus reporting the same date annually. Reporting encouraged between Task Force Leaders and BOD President and Liaison(s), the sheet updated to promote and help facilitate programming. Jeanette asked for a digital form format. Jeanette volunteered to work on digital format. Jon motioned to approve conversion of information to electronic form; Stephanie seconded the motion. BOD gave unanimous approval.
3. **Strategic Planning Update:** Work is continuous; Jeanette to send document to new board members
4. **Rebecca Hatch-Purnell Award Selection Committee:** Jeanette updated that it's mostly composed. Sheri Carey, Bethany Opell, Melisaa Fleitz, Gail Nall (parent), Susan Caudill (coach), and Mary Vaughn (coach) volunteered to complete the committee. John motioned to approve, Terry seconded the motion. BOD voted in favor with unanimous approval.
5. **LSA Banquet Update:** 40 registrations are in as of today; reminder email was also sent out today. Small snacks, casual dress, and live music are planned. Shelter reserved by LSA for the day, and a rented battery will operate the PA system.
6. **Fire & Ice/NOI:** Updates reported by Jesse and John. Sarah Neal is stepping down from NOI Artistic Directorship. Announcement will be emailed to the club. LSA Director (Jesse) will temporarily fill the position until Pavlo gets here. Recommendation to make a "Recap/Year in Review" newsletter due to confusion over coach movement. Recommended newsletter be sent out to hype the Annual meeting. Question arose concerning availability to LTS community. Group effort anticipated to produce NOI 2021.

**ADJOURN:** Motion to adjourn made by John, seconded by Terry at 9:38pm. .

**NEXT MONTH'S MEETINGS:** EC=May ?, 2021, 7:45-9:15pm, BOD=May ?, 2021, 7:45-9:15pm

**Respectfully submitted,  
Secretary Mary Vaughn  
LSA Board of Directors**