

LSA Board of Directors, September Meeting Minutes
Thursday, September 24, 2020

Called to order by LSA President, Hilary Pohn at 7:08pm. The meeting was held virtually, via Zoom. Meeting minutes were taken by LSA board member and Secretary, Terry Giltner.

Attendance: Terry Giltner, Stephanie Peters, Lauren Irving, John Hofmann, Jennifer Battat, Sheri Carey, Steve Sizemore, Jeanette Thomson, Jon Becker, Jeramie Cabanban, Steve Sizemore, Lauren Irving, and Jessica Mills-Kincade (LSA Skating Director, advisor to the board)

Absent: Kirsten Clark

Consent Agenda reports including the President's Report, V.P.'s Report, Secretary Report, Governance Report, and the Skating Director's Report were sent to board members by Terry Giltner prior to the meeting for their review. The August Meeting Minutes were omitted from the email so were not sent to the board. The August minutes were pulled from the Consent Agenda. Motion to accept consent agenda was made by Jon Becker and seconded by Jennifer Battat. Vote to accept Consent Agenda Reports was unanimously approved.

Treasurer's Report: Treasurer, Jon Becker, reviewed current financial status of club. At this time, we are ahead of our budgeted losses. The test session went well; it brought in more money than expected. Jon moved money (\$1) from the checking account to the money market so the money market account would not be closed due to inactivity. The CD that came due at the end of September has been closed. The money that was in the CD has been moved to the LSA checking account.

New Business:

Internet Connection

It was thought that LSA may need to purchase equipment to increase internet speed for the live-stream of the Fall Celebration on October 23rd. We have since learned that it is not needed at this time but there is a possibility we may need to purchase a new router in the future.

Fall Celebration

We have cancelled the competition and instead we are holding an exhibition on October 23rd from 1-6PM. An email that includes information on how to sign up (via Entryeeze) was sent to all members of the Club. The Fall Celebration is not being held in conjunction with the test session so that skaters can spend time preparing for both events. The test session will be held on Saturday, November 7th since we have already paid for that ice.

Nominating Committee

Jon Becker, Steve Sizemore, and Jeramie Cabanban have agreed to be the Nominating Committee this year. In addition to five of the current board members who are running again, there are 2 open seats that need to be filled. Jennifer Battat moved to accept the proposed members as the Nomination Committee and was seconded by Stephanie Peters. The motion passed with a unanimous vote. Sheri Carey will ask Sandy Merritt if she would be willing to be the Election Chair again this year.

SWOT Analysis

The Board completed the last two parts of the SWOT analysis. Jesse facilitated the on-line poll to garner responses to the Obstacles and Threats part of the analysis. She will compile the results and send a report to the board.

5-Year Plan

There was lengthy discussion about how to lead LSA through a strategic planning process or a 5-year plan. Sheri Carey, Steve Sizemore, Jeanette Thomson, and Jesse Mills-Kincade will lay the ground work for how we want to proceed. Steve will look in to what is available through the Center for Non-Profit Excellence. Sheri will gather the

documents for LSA's previous strategic plans and 5-year plans and also see what materials USFS has on their website.

Old Business:

Sponsorship

Jesse reviewed the new sponsorship brochure and explained the changes to the various levels. The plan is to launch the sponsorship drive in October.

Fundraiser

Terry Giltner reported that the fundraiser will conclude this weekend. She plans to collect unused cards and money to submit to the fundraising organization by the end of September.

Adjourn: Motion to adjourn at 8:49pm made by Jennifer Battat and seconded by Jeramie Cabanban.

Next meeting: EC Meeting- October 26, 2020 via Zoom
BOD Meeting- October 29, 2020

Respectfully submitted by, Terry Giltner, LSA Board Secretary