

**LSA Board of Directors, November Meeting Minutes**  
**Sunday, November 17, 2019**

**Called to order** by LSA Vice President, John Hofmann at 6:10pm. The meeting was held at Middletown United Methodist Church on Old Shelbyville Road. Meeting minutes were taken by LSA board member and Secretary, Terry Giltner.

**Attendance:** Janet Goodman, Terry Giltner, Stephanie Peters, Lauren Irving, Bethanie Opell, Petra Uchida, Jennifer Battat, Stephanie Peter, John Hofmann, Kirsten Grassman, Kristin Kephart, and Sheri Carey (Governance Chair, advisor to the board)

**Absent:** Hilary Pohn (proxy held by John Hofmann), Joanna Mackens (proxy held by Terry Giltner) and Becca Hatch-Purnell (Skating Director, advisor to the board).

**Consent Agenda** reports including the October Meeting Minutes, Governance Report, Secretary's Report, President's Report, V.P. Report, and Skating Director's Report were sent to board members by Terry Giltner prior to the meeting for their review. Motion to accept consent agenda was made by Jennifer Battat and seconded by Kristin Kephart. Vote to accept Consent Agenda Reports was unanimously approved.

**Treasurer's Report:** Treasurer, Lauren Irving, reviewed the month's financial report. Lauren is also gathering the last of the W9s that need to be completed for coaches' tax purposes.

**Other reports:** No additional reports this month.

**New Business:**

**•Hospitality/Membership Outreach**

Board members will reach out to others and ask if they can help with the hospitality committee. Kristin is going to create a welcome letter for new members. Kristin recommended adding volunteer interest on the application form when joining the club. Stephanie will create a tri-fold document promoting LSA.

**•Skating Director Search Update**

We have received 6 applications, including 4 from out of town. Before Thanksgiving, members of the EC will make pre-screening calls to all out-of-town applicants. After Thanksgiving the EC will begin technical interviews with applicants we would like to pursue.

**•November Test Session**

Jennifer reported that 55 skaters completed tests for the November test session. Participation was down a little from last year. The test session went well.

**•Competition**

The fall competition went well. 70 skaters participated in the one-day competition.

**•Website Maintenance**

Becca and Lauren met with the website guy to discuss cost related to website updates and maintenance. They agreed to a flat rate per month regardless of how much time he needs to spend on the website. Stephanie motioned to accept the flat monthly rate and Petra seconded. Vote to accept flat monthly rate for website was unanimously approved.

**•Board Nominations**

Board discussed possible nominees for the upcoming board election. The nominating committee will follow up with those folks to see if they are interested in running for the LSA Board of Directors.

**•NOI**

Everything is going smoothly. All of the committee members are diligently taking care of their area. Ticket sales are going well. Sponsorship is also going well.

**•Communication App**

Stephanie will complete her research and report back to the board at the January meeting.

**•Cell phone Policy**

John reviewed the cell phone policy and sent the EC an edited update. The EC will review at the next EC meeting and then send it to the full board before updates are finalized.

**Adjourn:** Motion to adjourn at 7:54pm made by Bethanie Opell and seconded by Lauren Irving.

**EC Meeting:** TBD

**Next meetings:** January 19, 2020 6-8pm

February 9, 2020 6-8pm

March 8, 2020 6-8pm

Respectfully submitted by, Terry Giltner, LSA Board Secretary