

LSA Board of Directors, October Meeting Minutes
Sunday, October 13, 2019

Called to order by LSA President, Hilary Pohn at 6:12 pm. The meeting was held at Middletown United Methodist Church on Old Shelbyville Road. Meeting minutes were taken by LSA board member and Secretary, Terry Giltner.

Attendance: Janet Goodman, Terry Giltner, Hilary Pohn, Stephanie Peters, Joanna Mackens, Lauren Irving, Petra Uchida, Becca Hatch-Purnell (Skating Director, advisory position) and Sheri Carey (Governance Chair, advisor to the board)

Absent: Bethany Opell (proxy held by Terry Giltner), Jennifer Battat (proxy held by Terry Giltner), Kristin Kephart (proxy held by Terry Giltner), John Hofmann (proxy held by Hilary Pohn), and Kirsten Grassman (proxy held by Hilary Pohn).

Consent Agenda reports including the September Meeting Minutes, Governance Report, Secretary's Report, President's Report, V.P. Report, and Skating Director's Report were sent to board members by Terry Giltner prior to the meeting for their review. Motion to accept consent agenda was made by Stephanie Peters and seconded by Janet Goodman. Vote to accept Consent Agenda Reports was unanimously approved.

Treasurer's Report: Treasurer, Lauren Irving, reviewed the month's financial report. A 12-month CD has been opened at Republic Bank. W9s have been made available to coaches who may need them for tax purposes. Lauren will give completed W9s to the accountant at the end of the year.

Other reports: No additional reports this month.

New Business:

- **Hospitality/Membership Outreach** Some board members have been able to contact the people on their list. Those who have said it was well received by the people who were contacted. Board members who have not had a chance to make calls will do so in the next month. Terry is creating document that lists the needs for each job and will send to the board for additions before creating a signup genius to send to the membership.
- **Skating Director Update** There has been one person to send a resume. The deadline is November 1st.
- **Post Office Box Update** We now have a mailbox at the Lyndon Post Office. Our mailing address is: P.O. Box #221372 Louisville, KY 40222. Various people will begin notifying those entities that need our new address.
- **November Test Session and Competition** 66 entries for this competition. Test session will be one day and the competition will be one day.
- **Nominating Committee Update** There are 5 board openings for this election. Sandy Merritt is the Election Chair and the Nominating Committee is Kirstin Grassman, Jennifer Battat, and Bethanie Opell.

Website Maintenance Becca reviewed the costs for the website. Many items that used to be done for free by volunteers are now being done by our website guy. Becca, Lauren, and John Giovenco (website guy) will sit down to renegotiate prices. There is a parent who will help us with some of the updates for free. Other items that can be streamlined so as to not require regular updates, are also being addressed.

- **Winter Contract** The winter contract is in the works to be made available the week of Thanksgiving. December 5th is the contract sign up day for the winter contract.
- **Sponsorship** The sponsorship brochure is complete and available for members to use to solicit sponsorship. Glossy hard copies were handed out for distribution.
- **NOI** Cast list was emailed yesterday. First committee meeting will be this Tuesday.

Communication App The app will not be able to replace email because there is a limit to the number of people on it. Stephanie will look into Bloomz app to see if that will meet our needs.

Cell phone Policy Becca brought up the need to look into our policy on cell phone usage on ice, by skaters, as a training tool and determine if we need to make changes. John is going to review the policy.

Adjourn: Motion to adjourn at 7:31pm made by Petra Uchida and seconded by Joanna Mackens.

EC Meeting: November 15th 8-10am

Next meeting: November 17 6-8pm

Respectfully submitted by, Terry Giltner, LSA Board Secretary