

**LSA Board of Directors, September Meeting Minutes**  
**Sunday, September 15, 2019**

**Called to order** by LSA President, Hilary Pohn at 6:08pm. The meeting was held at Sojourn Community Church on Rudy Lane. Meeting minutes were taken by LSA board member and Secretary, Terry Giltner.

**Attendance:** Janet Goodman, Terry Giltner, Hilary Pohn, Stephanie Peters, John Hofmann, Kirsten Grassman, Jennifer Battat, Lauren Irving, Petra Uchida, Becca Hatch-Purnell (Skating Director, advisory position) and Sheri Carey (Governance Chair, advisor to the board)

**Absent:** Bethany Opell (proxy held by Petra Uchida), Kristin Kephart (proxy held by Petra Uchida), and Joanna Mackens (proxy held by Terry Giltner).

**Consent Agenda** reports including the August Meeting Minutes, Governance Report, Secretary's Report, President's Report, V.P. Report, and Skating Director's Report were sent to board members by Terry Giltner prior to the meeting for their review. Motion to accept consent agenda made by Jennifer Battat and seconded by Stephanie Peters. Vote to accept Consent Agenda Reports was unanimously approved.

**Treasurer's Report:** Treasurer, Lauren Irving, reviewed the month's financial report. Lauren reported that the tax forms were filed. Lauren reported monthly checking account balances for the past two years so we could determine when and what would be an appropriate amount to invest in a CD at a competitive rate. Terry motioned to invest an agreed upon portion of our income in a CD. Kirsten seconded the motion and the board passed the motion unanimously.

**Other reports:** No additional reports this month..

#### **New Business**

- **Hospitality/Membership Outreach** In an attempt to gain more volunteers, the Board is going to make calls to membership (especially new and introductory members) to answer questions about the Club and encourage them to take on a volunteer role.
- **Membership Waiver** John edited the Membership waiver to address the legal and exposure concerns recently decided Kentucky Supreme Court opinion involving the enforceability of liability waivers. Stephanie Peters moved to accept the updated membership waiver and Jennifer Battat seconded. Waiver unanimously passed.
- **Skating Director Update** The ad for a new skating director will be submitted to PSA and go on their website and to their world-wide members is almost complete. Sheri will send the final draft to PSA this week.
- **Post Office Box Update** Hilary shared the cost of a post office box at the Lyndon Lane Post Office. John Hofmann motioned to rent a 3 X 5 P.O. Box for club correspondence. Lauren seconded the motion and the board unanimously passed the motion.
- **Regional Sendoff** The regional sendoff is this Thursday from 6-6:30.
- **Nominating Committee Volunteers** Hilary, Joanna, Kristin, Janet, Bethanie, and Terry are set to roll off the board. Sheri will ask Sandy Merritt to be the election chair for the next Board election. Nominating Committee for the 2020 elections will be Jennifer Battat, Kirstin Grassman, and Bethanie Opell.
- **Late Fall Contract** Becca and Petra reported that we are on track with contracts.
- **Sponsorship** Hilary emailed all those who provided sponsorship last year and asked if they would be interested in renewing their sponsorship. The brochure is almost updated and will be made available for all to use to secure sponsorships.

- **NOI** Registration is closing tonight. Parent meeting will be Tuesday, September 24<sup>th</sup> at Iceland. Open committee roles include lobby decorations, head usher, rink setup coordinator, flowers, and group sales coordinator.

**Adjourn:** Motion to adjourn at 8: 12 pm made John Hofmann and seconded by Petra Uchida.

**EC Meeting:** Friday, October 11th, 8am

**Next meeting:** Sunday, October 13th, 6-8pm

Respectfully submitted by, Terry Giltner, LSA Board Secretary